

Mary Potter informed that a quorum was established, notice of the meeting was appropriately published and the meetings are being taped.

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The meeting agenda was reviewed by Board Members. **IT WAS MOVED BY RICHARD SCHENK TO APPROVE THE MEETING AGENDA. MOTION WAS SECONDED BY BONNIE THOMAS AND CARRIED UNANIMOUSLY.** (copy attached)

Board Members received copies of the March 20, 2018, minutes in the mail or by e-mail. **IT WAS MOVED BY RICHARD SCHENK TO APPROVE THE MARCH 20, 2018, MEETING MINUTES. MOTION WAS SECONDED BY TOM FOSTER AND CARRIED UNANIMOUSLY.** (copy attached)

FINANCE

a. PRESENTATION OF BILLS

Ms. McKivitz provided an updated on the CY2017 Audit and there are no findings or compliance issues, which will result in a clean audit. The audit should be final by the end of May. The bills for the Board system for April were presented totaling \$256,539.55. Ms. McKivitz reviewed the bills for April and noted any new or unusual charges this month. Ms. McKivitz commented there is no Then & Now Certificate for the month of April for invoices dated prior to purchase order dates. **IT WAS MOVED BY RICHARD SCHENK TO ACCEPT PAYMENT OF ALL APRIL BILLS TOTALING \$256,539.55. MOTION WAS SECONDED BY BONNIE THOMAS AND CARRIED UNANIMOUSLY.** (copy attached)

b. FINANCIAL REPORTS

Ms. McKivitz presented the “Budget vs Actual Expenditures for Fiscal Year 2018”, covering the Board expenses through March. The operating budget target is 75% and the expenses are under at 68.2%. (copy attached)

Ms. McKivitz then reviewed the FY2018 “Agency Expenditure Report” for Contract Agencies’ Non- Medicaid, Grants and Other Expenditures noting that the targets are based on actual provider billing through February for current month expenditures. In the past several months we have discussed the billing situation, so far there is no change. Two of our providers are billing through Smart Care board billing system, Tri-County Help Center is still working on their Medicaid billing issues and then their software vendor will start on Smart Care testing. (copy attached)

c. FY2018 BOARD OPERATING BUDGET REVISION

Ms. McKivitz reviewed the FY2018 Board Operating Budget Revision. She explained that the FY2018 Board Operating Budget totals have not changed but some of the line item amounts have been adjusted to reflect actual expenditures. **IT WAS MOVED BY RICHARD SCHENK TO APPROVE THE REVISED FY2018 BOARD OPERATIONS BUDGET. MOTION WAS SECONDED BY JACQUETTA STEPHEN AND CARRIED UNANIMOUSLY.**

d. FY2019 COMPARATIVE PROJECTED REVENUE

Ms. McKivitz presented the FY2019 Comparative Projected Revenue. This represents the fiscal year from July 1, 2018 through June 30, 2019. Ms. Devney reminded the Board that normally this review would have gone through the Budget and Finance Committee and then brought to the Board for approval. She also commented that there may be some additional funding coming in from Ohio MHAS, but that information is not available at this time. There are no significant changes from FY2018. **IT WAS MOVED BY TOM FOSTER TO APPROVE THE FY2019 COMPARATIVE PROJECTED REVENUE. MOTION WAS SECONDED BY JAMES LEOS AND CARRIED UNANIMOUSLY.**

e. FY19 BOARD OPERATING BUDGET

Ms. McKivitz presented and explained the FY2019 Board Operations Budget (July 1, 2018 through June 30, 2019) with comparison funding from FY2018. She commented that the proposed FY2019 budget is level funded for three consecutive years. Ms. McKivitz highlighted that the Contract Provider Audit has increased for FY2019 because there has been some additional auditing time required for Crossroads Counseling and Tri-County Help Center, and an increase is anticipated for the FY2018 audit. The System Services for the Smart Care billing system has decreased because of one time implementation expenses. Ms. Devney explained that in preparing the operating budget, the Board's policy on awarding staff raises was followed. She explained that the policy which eliminated the salary steps called for the executive director to prepare recommendations for compensation for each position based on surveying other organizations to determine the raise they were awarding. Based on these results of the survey and board resources being available, the FY 2019 board operating budget includes a recommended 3% raise for each position. Staff should receive the budgeted raise on their anniversary date if their performance review is average or above since resources are available and are included in the FY 2019 operating budget. **IT WAS MOVED BY RICHARD SCHENK TO APPROVE THE RECOMMENDED BOARD OPERATIONS BUDGET FOR FY2019 IN THE AMOUNT OF \$572,365. MOTION WAS SECONDED BY TOM FOSTER AND CARRIED UNANIMOUSLY.**

f. CY2019 COUNTY ANTICIPATED REVENUE

Ms. McKivitz explained that the County, as our fiscal agent, operates on a calendar year, January 1, through December 31 and requires a statement of revenues anticipated for 2019. The revenue estimates are based on the current information available from the Board's funding sources. The total anticipated revenue is \$4,194,467. **IT WAS MOVED BY BONNIE THOMAS TO APPROVE THE CY2019 COUNTY ANTICIPATED REVENUE. MOTION WAS SECONDED BY JACQUETTA STEPHEN AND CARRIED UNANIMOUSLY.**

g. CY2019 COUNTY APPROPRIATIONS BUDGET

Ms. McKivitz referred to the "Departmental Budget - Calendar Year" 2019. She reviewed the Budget Line Items to be presented to the Belmont County Auditor for Calendar Year 2019 based on current expenditure information. **IT WAS MOVED BY RICHARD SCHENK TO APPROVE THE CY2019 COUNTY APPROPRIATION BUDGET**

TOTALING \$4,194,467.00. MOTION WAS SECONDED BY JACQUETTA STEPHEN AND CARRIED UNANIMOUSLY.

MENTAL HEALTH and RECOVERY BOARD OF BELMONT, HARRISON, and MONROE COUNTIES			
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Management (Quality) Reports

a. ACCESS REPORTS (March)

Mrs. Krusec presented the Access Reports. Mrs. Krusec explained that all agencies are now reporting their required information through March. She explained that the total number of intakes for the month are listed in a table to the left; the wait time for the initial appointment is in (blue) and the wait time between the initial appointment to the second appointment is in (gray). (copies attached)

b. COMPENSATORY TIME REPORT

Ms. Hanse presented compensatory time report. She explained that the report is for (2) two pay periods March 17, 2018 through April 14, 2018. She noted that everyone has a 0 balance.

DIRECTOR'S REPORT

- a. **WRITTEN REPORT** - Ms. Devney asked if there were any questions from the written Director's Report. There were no questions or comments. Ms. Devney introduced Mr. John Carr, who will be recommended as a new Board Member representing Harrison County. Mr. Carr came this evening to sit in on a meeting prior to his appointment.
- b. **CURES FUNDING** - Ms. Devney explained that board staff submitted four projects to the Ohio Department of Mental Health and Addiction Services for CURES funding. The Department made \$241,031 in CURES funding available to the BHM board for FY 2019. The projects submitted include additional funding for MAT (Medication assisted treatment); funding for a 24/7 opioid response to area hospital emergency rooms; a navigator in Harrison county to support parents whose children have been removed from the home due to their drug use; and, a nurse care coordinator for opioid dependent pregnant and postpartum women.
- c. **WEEK OF APPRECIATION** - Ms. Devney explained that Board staff presented to the county wide EMS organizations as part of the Week of Appreciation. At each county meeting a resolution from Governor Kasich and from Attorney General Mike DeWine was presented. Each local unit received the MHR Board resolution, several flash drives with information, cards, and local service information. Thank you/recognition ads were placed in the Monroe County Beacon and the Harrison News Herald. An electronic billboard on Rte. 40 in St. Clairsville was placed. Funding for the newspaper and billboard came from CareSource and a donation from the pharma industry to the OACBHA. News releases were also sent out.
- d. **S.B. 226** - Ms. Devney explained a late amendment to the bill designed to provide for a permanent three-day sales tax "holiday" each August was approved and amended 3311.50 (B)(2). The amend-ment authorizes county school financing districts (and ESC [Educational Service Councils] that operate as the taxing authority of a county school financing district) to utilize levy funds for mental health services.
The language reads "To levy taxes for the provision of specific educational programs and services by the school districts that are part of the district, as identified in the resolution creating the district, including the levying of taxes for permanent improvements for those programs and services. Services financed by the levy may include school safety and security and mental health services, including training and employment of or contracting for the services of safety personnel, mental health personnel, social workers, and counselors".

She commented that staff will begin exploring with local school districts the likelihood and desire to use this taxing authority to fund mental health services within the school district.

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- e. **SURGEON GENERAL ADVISORY** - Ms. Devney reported that on April 5th the U.S. Surgeon General Jerome M. Adams, M.D. M.P.H., urged more Americans to carry naloxone (NARCAN) that can reverse the effects of an opioid overdose. Naloxone is already carried by many EMTs and police officers, but the Surgeon General recommends that more individuals, including family, friends, and those who are personally at risk for an opioid overdose also keep the drug on hand.

In Ohio, as in most other states you can walk into a pharmacy and request naloxone even without a prescription. Naloxone is covered by most insurance plans and Medicaid. Board staff will begin working with treatment providers, local health departments and other prescribers to see if Naloxone should be more widely available to individuals in treatment, their friends and families. And whether the cost of the kit should/would be something that the MHR Board should fund to the dispensing authority.

- f. **ROSC ASSESSMENT** - Ms. Devney explained that our board area will again be participating in a ROSC (Recovery Oriented Systems of Care) assessment to measure the progress that communities have made since the initial ROSC assessment three years ago. Surveys are split up to target Boards, Service Providers, Stakeholders, and consumers and their families. Results should give county level and state level data to show the impact of community efforts. On line responses can be entered through the link (<https://www.oacbha.org/roscassessments.php>). A paper version is also available which will be entered later by either Board staff or Association staff. Erin will lead the effort from our office.
- g. **PERSONNEL AND BOARD MEMBERSHIP COMMITTEE** - Ms. Devney explained that the Personnel and Board Membership Committee needs to meet prior to the May 15, 2018 Board Meeting to select a slate of officers for FY19. The committee members at present are: Bill Frank, Jr., Tom Foster and Anita Kelly.

NEW BUSINESS

- a. **BOARD MEMBER RESIGNATIONS**

As previously reported to the Board, four members submitted their resignations on March 26, 2018. Those were Paula Ginther (Belmont County), Marsha McCort (Belmont County), Randy Proctor (Ohio MHAS), and Debbie Ruffner (Belmont County). As required by O.R.C. the appointing authorities were notified and consulted. As previously stated, the board's attorney was consulted as well. Subsequent to the receipt of her resignation, Marsha McCort asked to rescind her resignation. After discussion, IT WAS MOVED BY BONNIE THOMAS THAT WITH REGRET THE RESIGNATIONS OF PAULA GINTHER, MARSHA McCORT, RANDY PROCTOR AND DEBBIE RUFFNER BE APPROVED. MOTION WAS SECONDED BY TOM FOSTER AND CARRIED UNANIMOUSLY.

MENTAL HEALTH and RECOVERY BOARD
OF BELMONT, HARRISON, and MONROE COUNTIES

of APRIL 17, 2018

b. NEW BOARD MEMBER RECOMMENDATION

Ms. Devney presented 2 applicants for Board Membership. Deb Yeater a Belmont County (Jacobsburg), be recommended for appointment to the Belmont County Commissioners. Ms. Yeater will fill the member slot previously held by Karen Zonker, for a term beginning upon appointment and ending June 30, 2019. John Carr, a Harrison County resident, be recommended for appointment to the Harrison County Commissioners. Mr. Carr will fill the member slot previously held by Margene Angelozzi for a term beginning upon appointment and ending June 30, 2019. IT WAS MOVED BY RICHARD SCHENK TO RECOMMEND THE APPOINTMENT OF MS. DEB YEATER TO THE BELMONT COUNTY COMMISSIONERS TERM ENDING 06/30/19 AND TO RECOMMEND THE APPOINTMENT OF MR. JOHN CARR TO THE HARRISON COUNTY COMMISSIONERS TERM ENDING 06/30/19. MOTION WAS SECONDED BY BONNIE THOMAS AND CARRIED UNANIMOUSLY.

OLD BUSINESS

There was none.

PUBLIC COMMENT

Mr. John Carr commented that he looks forward to being approved to serve on the MHR Board.

As there was nothing further to come before the Board, IT WAS MOVED BY RICHARD SCHENK TO ADJOURN THE MEETING. MOTION WAS SECONDED BY BONNIE THOMAS AND CARRIED UNANIMOUSLY.

Mary Potter, ProTem Chairperson

Board Member