

BOARD MEETING MINUTES

Tuesday, April 18, 2017 - 6:00 p.m.

Roll Call Board Attendance

| | | | |
|-------------------|-----------|-----------------------|-----------|
| Margene Angelozzi | - absent | Roger Deal | - present |
| Roger Francis | - absent | William E. Frank, Jr. | - present |
| Paula Ginther | - present | Robert Kester | - absent |
| Marsha McCort | - present | Randy Proctor | - present |
| Deborah Ruffner | - present | Richard Schenk | - |
| present | | | |
| John Shaver | - present | Bonnie Thomas | - |
| present | | | |
| Thomas Zani | - present | Karen Zonker | - present |

Board Staff Present: Jayn A. Devney, Erin Krusec, Wendy McKivitz, Judi Hanse

Others Present: None

The meeting was called to order by Board Chairperson Debbie Ruffner. She informed that a quorum was established, notice of the meeting was appropriately published and the meetings are being taped.

The meeting agenda was reviewed by Board Members. It was suggested to add Executive Session prior to adjournment for the Board to finalize their discussion from the Special Meeting held on April 13, 2017. Board Chairperson Debbie Ruffner also mentioned that she received a letter in the mail from the Judge J. Mark Costine, Belmont County Probate & Juvenile Court, Vince Giangangeli, Belmont County Department of Job & Family Services Director, Stephen L. Williams, Belmont County Board of Developmental Disabilities Superintendent in regards to Belmont County Cluster should be added to New Business for discussion. **IT WAS MOVED BY ROGER DEAL TO APPROVE THE MEETING AGENDA AS AMENDED. MOTION WAS SECONDED BY JOHN SHAVER AND CARRIED UNANIMOUSLY.** (copy attached)

Board Members received copies of the March 21, 2017, minutes in the mail or by e-mail. **IT WAS MOVED BY JOHN SHAVER TO APPROVE THE MARCH 21, 2017 MEETING MINUTES. MOTION WAS SECONDED BY THOMAS ZANI AND CARRIED UNANIMOUSLY.** (copy attached)

FINANCE

a. PRESENTATION OF BILLS

Bills for the Board system for the month of April were presented totaling \$301,239.67. Ms. McKivitz reviewed the bills for April and noted any new or unusual charges this month. Ms. McKivitz commented there is no Then & Now Certificate for the month of April. **IT WAS MOVED BY RICHARD SCHENK TO ACCEPT PAYMENT OF ALL APRIL BILLS TOTALING \$301,239.67. MOTION WAS SECONDED BY PAULA**

GINTHER AND CARRIED UNANIMOUSLY. (copy attached)

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b. FINANCIAL REPORTS

Ms. McKivitz presented the “Budget vs Actual Expenditures for Fiscal Year 2017”, covering the Board expenses through March 31, 2017. The operating budget target is 75.0% and the expenses are under at 64.4%. She reported no individual line items that were over budget except those annual expenses already discussed at previous meetings. Ms. McKivitz commented that the State Auditors are currently working on the calendar year 2016 audit. (copy attached)

Ms. McKivitz then reviewed the FY2017 “Agency Expenditure Report” for Contract Agencies’ Non-Medicaid, Grants and Other Expenditures noting that the targets are based on actual provider billing through February for current month expenditures. (copy attached)

Ms. McKivitz reviewed a report from Partner Solutions (formerly Heartland East) for services received by consumers from July 1, 2016 through April 10, 2017. The charts are presented by demographics and primary diagnosis for adults and children and include with a breakout of Medicaid and non-Medicaid services provided. The report period represents 4,028 consumers served. Ms. McKivitz commented that if the Board Members would like to continue to review this report she will present it on a quarterly basis. The Board agreed they want to review this report quarterly. There was a question about the services provided to consumers who are below the sliding fee scale. Ms. McKivitz said she would provide a report showing those results.

MANAGEMENT (QUALITY) REPORTS

a. HOSPITAL UTILIZATION REPORT

Mrs. Krusec pointed out the two graphs for the Hospital Bed Days, the bottom graph shows a comparison of FY2017 (blue) and FY2016 (red). She commented that for the month of February the average bed days were at 6.6 this is over our target of 5.86. She commented that the average length of stay has increased. It was questioned as to why the consumers are staying longer at the state hospital. Several possible explanations include an increase of patients with co-occurring disorders; severe medication non-compliance which significantly impacts their mood and stability; and some patients require court orders for medications due to their level of delusion and paranoia. (copy attached)

b. ACCESS REPORTS

Mrs. Krusec presented the Access Reports. Reports from Crossroads and Southeast, Inc. were received. No report from Tri-County Help Center for the month of March were received to date. Mrs. Krusec explained that all agencies are now reporting their required information through March. (copies attached)

DIRECTOR'S REPORT

- a. **WRITTEN REPORT** - Ms. Devney asked if there were any questions from the written Director's Report. There were no questions or comments.

Harrison Town Hall—Ms. Devney commented that on Tuesday, April 4th the Harrison County Town Hall Heroin Hits Home was held at Harrison Community Hospital. A panel of local law enforcement, juvenile/family caseworkers, medical professionals, and chemical dependency specialists spoke on the impact of heroin/opiate epidemic on schools, families, and the communities within Harrison County. The audience had many questions for the presenters as well as for Crossroads and Southeast administrators. News 9 and the News Herald were also present. She noted Erin Krusec's efforts in helping make this event a success.

- b. **Support for Recovery Conference** - Ms. Devney reported that the Ohio Association of County Behavioral Health Authorities, in partnership with the Ohio Department of Mental Health and Addiction Services, will be hosting its 2nd statewide recovery conference. The Association's event is to offer education to individuals in recovery and family members from throughout Ohio.

The Mental Health and Recovery Board continues to look for ways to encourage individual's recovery and growth, and to promote activities that engage them as partners in system change. This conference can be one vehicle to do so.

Ms. Devney then recommended that the Board make a voluntary contribution to the 2017 conference in the amount of \$1500 as a sponsorship to the event. In return for sponsorship, our Board will receive ten conference slots for individuals in recovery and/or their family members from our three-county area to attend. The Ohio Department of Mental Health is offering travel stipends to cover hotel and meals. After discussion, it was suggested that the Board staff investigate the actual cost for each person regarding the costs for hotel, meals and transportation and/or if the Board agreed to an additional \$1,500 would that cover an extra 10 slots. IT WAS MOVED BY RANDY PROCTOR THAT THE MENTAL HEALTH AND RECOVERY BOARD PROVIDE \$1,500 AS A SPONSOR BOARD TO THE OHIO ASSOCIATION OF COUNTY BEHAVIORAL HEALTH AUTHORITIES' 2017 RECOVERY CONFERENCE. MOTION WAS SECONDED BY MARSHA McCORT AND CARRIED UNANIMOUSLY.

- c. **Opiate Resolution** - Ms. Devney explained that at the March 29th Ohio Association of County Behavioral Health Authorities, the membership unanimously ratified a resolution related to "Responding to Ohio's Opiate Epidemic". From the discussion at the meeting, it was also agreed to ask all member Boards to pass a similar resolution regarding Ohio's Opiate Epidemic. The Association hopes to have resolutions from all

member boards to compile and release at a press conference at the Opiate Conference in June.

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If passed, the MHR Board staff would use the passage of the resolution as part of the Board's continuing efforts to educate and motivate the community to come together to combat the continued effect of opioid use on our local citizens. Board Member William E. Frank, Jr. edited the resolution to read in the 6th paragraph "urge all Ohioans, particularly the Governor" and in that same paragraph instead of impacted change to "affected". IT WAS MOVED BY WILLIAM E. FRANK, JR. TO ADOPT THE RESOLUTION ENTITLED "RESPONDING TO OHIO'S OPIATE EPIDEMIC" AS AMENDED TO ENCOURAGE COMMITMENT FROM ALL LEVELS OF GOVERNMENT IN DEALING WITH THE CHALLENGES PRESENTED IN BY THE CURRENT OPIATE EPIDEMIC. MOTION WAS SECONDED BY RANDY PROCTOR AND CARRIED UNANIMOUSLY.

OLD BUSINESS

There was none.

NEW BUSINESS

a. **BOARD MEMBER RESIGNATION**

Ms. Devney informed that Roger Francis has resigned from the Board for health reasons. Ms. Devney commented he was appointed by OhioMHAS and they would be notified of his resignation. IT WAS MOVED BY JOHN SHAVER THAT THE BOARD REGRETFULLY ACCEPT THE RESIGNATION OF ROGER FRANCIS AS A BOARD MEMBER APPOINTED BY THE OHIO DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES. MOTION WAS SECONDED BY THOMAS ZANI AND CARRIED UNANIMOUSLY. (copy attached)

It was also noted that enclosed in the Board packet was a news release that was sent out to the local newspapers in regards to vacancies on the Board that are needed to be filled.

b. **MOVING BOARD MEETING**

Board Member Marsha McCort explained that last month she reminded everyone about her suggestion, that during the Spring and/or Summer months the Board consider holding a Board Meeting in Harrison and Monroe Counties. This would allow the neighboring counties to become more aware of our existence and give the community an opportunity to attend our meetings. After discussion, it was agreed that the Board staff find a location to hold the meetings. IT WAS MOVED BY MARSHA McCORT FOR THE MHR BOARD TO PLAN A MEETING THIS SPRING AND/OR SUMMER IN HARRISON AND MONROE COUNTY. MOTION WAS SECONDED BY JOHN SHAVER AND CARRIED UNANIMOUSLY.

c. **LETTER REGARDING BELMONT COUNTY CLUSTER FUNDING**

Board Chairperson Debbie Ruffner informed that she had received a letter in the mail from Judge J. Mark Costine, Belmont County Probate & Juvenile Court, Vince Gianangeli, Director of Belmont County Department of Job and Family Services, and Stephen L. Williams, Superintendent, Belmont

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County Board of Developmental Disabilities expressing their concerns about the MHR Board's participation in the Belmont Cluster Funding. It is their understanding that the MHR Board is not cooperating with the shared costs associated with the out of home placements. There was discussion in regards to the letter. This was the first time that Board staff had seen the letter since it hadn't been received in the mail at the Board Office to date. It was agreed that Ms. Devney would get in touch with all the parties to hear and address their concerns.

PUBLIC COMMENT

There was none.

EXECUTIVE SESSION/PERSONNEL

IT WAS MOVED BY RICHARD SCHENK TO ENTER INTO EXECUTIVE SESSION UNDER ORC.121 IN ORDER TO DISCUSS PERSONNEL. MOTION WAS SECONDED BY JOHN SHAVER AND CARRIED UNANIMOUSLY WITH THE FOLLOWING ROLL CALL VOTE. THE BOARD ENTERED THE EXECUTIVE SESSION AT 7:49 P.M.

| | | | |
|----------------|-------|-----------------------|-------|
| Roger Deal | - yes | William E. Frank, Jr. | - yes |
| Paula Ginther | - yes | Marsha McCort | - yes |
| Randy Proctor | - yes | Deborah Ruffner | - yes |
| Richard Schenk | - yes | John Shaver | - yes |
| Bonnie Thomas | - yes | Thomas Zani | - yes |
| Karen Zonker | - yes | | |

AT THE CONCLUSION OF THE EXECUTIVE SESSION, IT WAS MOVED BY RANDY PROCTOR TO EXIT THE EXECUTIVE SESSION. MOTION WAS SECONDED BY RICHARD SCHENK AND CARRIED UNANIMOUSLY WITH THE FOLLOWING ROLL CALL VOTE. THE BOARD EXITED THE EXECUTIVE SESSION AT 10:20 P.M.

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|----------------|-------|-----------------------|-------|
| Roger Deal | - yes | William E. Frank, Jr. | - yes |
| Paula Ginther | - yes | Marsha McCort | - yes |
| Randy Proctor | - yes | Deborah Ruffner | - yes |
| Richard Schenk | - yes | John Shaver | - yes |
| Bonnie Thomas | - yes | Thomas Zani | - yes |
| Karen Zonker | - yes | | |

As there was nothing further to come before the Board, **IT WAS MOVED BY RICHARD SCHENK TO ADJOURN THE MEETING. MOTION WAS SECONDED BY PAULA GINTHER AND CARRIED UNANIMOUSLY.**

Debbie Ruffner, Chairperson

Randy Proctor, Vice-Chairperson