

**BOARD MEETING MINUTES**  
Wednesday, December 16, 2015 - 6:30 p.m.

Roll Call Board Attendance

Roger Francis	- present	William E. Frank, Jr.	- present
Paula Ginther	- present*	Marsha McCort	- absent
Randy Proctor	- present	Deborah Ruffner	- present
John Shaver	- absent	Bonnie Thomas	-
absent			
Thomas Zani	- present	Karen Zonker	- present

Board Staff Present: Jayn A. Devney, Wendy McKivitz, Anita Baker, Judi Hanse

Others Present: None

The meeting was called to order by Board Chairperson Debbie Ruffner. She informed that a quorum was established, notice of the meeting was appropriately published.

The meeting agenda was reviewed by Board Members. **IT WAS MOVED BY ROGER FRANCIS TO APPROVE THE MEETING AGENDA. MOTION WAS SECONDED BY WILLIAM E. FRANK, JR. AND CARRIED UNANIMOUSLY.**

**OATH OF OFFICE - PAULA GINTHER**

Paula Ginther was welcomed to the Board. She is a Belmont County appointment. Board Member Thomas Zani administered the Oath of Office to new Board Member, Paula Ginther. Board Members introduced themselves.

Ms. Devney informed that Board Member Sheena Robbins has taken a position at Crossroads - New Outlook program and has resigned from the Board.

Ms. Devney introduced Erin Krusec as the new Associate Director. She previously worked at Catholic Charities in West Virginia, where she was a Clinical Case Manager for a three county area.

Ms. Devney also introduced Dr. Rob Miller, Clinical Psychologist in Carroll County. He consults with Board Staff on clinical issues.

Ms. Devney referred to the FY2015 Annual Report in the Board Packet. **IT WAS MOVED BY ROGER FRANCIS TO ACCEPT THE FY2015 ANNUAL REPORT. MOTION WAS SECONDED BY RANDY PROCTOR AND CARRIED UNANIMOUSLY.**

As there was nothing further to come before the Board, **IT WAS MOVED BY PAULA GINTHER TO ADJOURN THE MEETING. MOTION WAS SECONDED BY ROGER FRANCIS AND CARRIED UNANIMOUSLY.**

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Debbie Ruffner, Chairperson

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Randy Proctor, Vice-Chairperson