

BOARD MEETING MINUTES

Tuesday, February 21, 2017 - 6:00 p.m.

Roll Call Board Attendance

Margene Angelozzi	- absent	Roger Deal	- absent
Roger Francis	- absent	William E. Frank, Jr.	- absent
Paula Ginther	- present	Robert Kester	- absent
Marsha McCort	- present	Randy Proctor	- absent
Deborah Ruffner	- present	Richard Schenk	-
present			
John Shaver	- present	Bonnie Thomas	-
present			
Thomas Zani	- present	Karen Zonker	- present

Board Staff Present: Jayn A. Devney, Erin Krusec, Wendy McKivitz, Judi Hanse

Others Present: Cathy Campbell, Jolinda Steiner, Shannan Watson, Pat Felton, Mary Pockl and Julie

Kerns

The meeting was called to order by Board Chairperson Debbie Ruffner. She informed that a quorum was established, notice of the meeting was appropriately published and the meetings are being taped.

The meeting agenda was reviewed by Board Members. **IT WAS MOVED BY JOHN SHAVER TO APPROVE THE MEETING AGENDA. MOTION WAS SECONDED BY TOM ZANI AND CARRIED UNANIMOUSLY.** (copy attached)

Mary Pockl, CPA, Sr. Vice-President Zeno, Pockl, Lilly and Copeland, A.C.
Presentation of FY16 Provider Audits:

Mary Pockl, Senior Vice-President, and Julie Kerns of Zeno, Pockl, Lilly and Copeland, A.C. were in attendance to present the FY2016 audits of Crossroads Counseling Services, Inc. and Tri County Help Center, Inc.

The audit reports were distributed to Board members, and the financial information from the audits were presented for each agency.

Ms. Pockl reviewed the report to the “Report to the Board of Directors” and the audit. It was noted that there were no findings and no Management Letter for the audited agencies. Ms. McKivitz acknowledged the work of the agency directors and their staff to achieve clean audits and thanked Ms. Pockl and Ms. Kerns for presenting the audits to the MHR Board.

Board Members received copies of the January 17, 2017, minutes in the mail or by e-mail. IT WAS MOVED BY JOHN SHAVER TO APPROVE THE JANUARY 17, 2017 MEETING MINUTES. MOTION WAS SECONDED BY TOM ZANI AND CARRIED UNANIMOUSLY. (copy attached)

FINANCE

a. PRESENTATION OF BILLS

Bills for the Board system for the month of February were presented totaling \$207,947.71. Ms. McKivitz reviewed the bills for February and noted any new or unusual charges this month. Ms. McKivitz commented there is a Then & Now Certificate for the month of February for invoices dated prior to purchase order dates. IT WAS MOVED BY PAULA GINTHER TO ACCEPT PAYMENT OF ALL FEBRUARY BILLS TOTALING \$207,947.71 AND THE THEN AND NOW CERTIFICATE. MOTION WAS SECONDED BY TOM ZANI AND CARRIED UNANIMOUSLY. (copy attached)

b. FINANCIAL REPORTS

Ms. McKivitz presented the “Budget vs Actual Expenditures for Fiscal Year 2017”, covering the Board expenses through February 21, 2017. The operating budget target is 58.3% and the expenses are under at 52.3%. The other provider expense category items are slightly over budget. She reported no individual line items that were over budget except those annual expenses already discussed at previous meetings. (copy attached)

Ms. McKivitz then referred to the FY2017 “Agency Expenditure Report” for Contract Agencies’ Non-Medicaid, Grants and Other Expenditures noting that the targets are based on actual provider billing through December for current month expenditures. She noted that the billings discussed last month regarding Southeast, Inc. are up to date. Ms. McKivitz commented that Ms. Devney has met with Southeast, Inc. to review the methodology for the Jail Grant to bring the billing up to date and they are now current. Tri County Help Center is also under budget at this time and a meeting is scheduled to discuss this further. Ms. Devney responding to why Southeast, Inc. is not pulling down the Medically Assisted Treatment (MAT) contract indicated that the individuals receiving services through Medically Assisted Treatment (MAT) are primarily Medicaid recipients and this was to cover services for Non-Medicaid recipients. She commented that Southeast, Inc. and Crossroads Counseling Services are in the process of working together in regards to these services. Ms. McKivitz mentioned that she is awaiting billing for the Respite Care Fund. (copy attached)

c. RE-ENTRY CONTRACT

Ms. Devney reported that the Ohio Department of Mental Health and Addiction Services released 1.14 million dollars statewide to local re-entry coalitions and re-entry alliances. The local allocation of \$20,000 was passed through the MHR Board for financial support to assist offenders with behavioral health disorders. Re-entry funds are to be used for recovery support services that eliminate barriers to behavioral health treatment and are specific to an individual’s needs. Supports such as housing, transportation, food, work readiness, clothing, identification, etc. are examples.

Our area does not have an active re-entry organization for contracting purposes, but with the cooperation of the Belmont Correctional Institution, the Community Action Commission of Belmont County (CAC), community parole staff, and two area activists working with inmates, we have found a way that the money can be made available to inmates wishing to return to the area.

Local citizens, Belmont Correctional Institution staff, and community parole staff will individually meet with inmates prior to release (or immediately after release) to identify recovery supports that could assist offenders in their return to the community. The recommended supports will be made to the CAC who will then serve as the fiscal agent in paying for the recommended supports. The CAC will then provide the MHR Board the required reporting on expenditures. IT WAS MOVED BY JOHN SHAVER THAT THE MENTAL HEALTH AND RECOVERY BOARD SERVING BELMONT, HARRISON AND MONROE COUNTIES WILL CONTRACT WITH THE COMMUNITY ACTION COMMISSION IN THE AMOUNT OF \$20,000 TO FUND RECOVERY SUPPORTS TO PRIOR RESIDENTS OF BELMONT, HARRISON AND MONROE COUNTIES WHO WISH TO RETURN TO THE AREA OR WHO DESIRE TO RELOCATE TO OTHER PARTS OF THE STATE. MOTION WAS SECONDED BY PAULA GINTHER AND CARRIED UNANIMOUSLY.

PERSONNEL AND BOARD MEMBERSHIP COMMITTEE MEETING

Marsha McCort explained that the Personnel and Board Membership Committee Meeting has finalized the Executive Director Evaluation. A committee meeting has been scheduled on Thursday, February 23, 2017 at 6:15 p.m. for review with Ms. Devney.

MANAGEMENT (QUALITY) REPORTS

a. **HOSPITAL UTILIZATION REPORT**

Mrs. Krusec pointed out the two graphs for the Hospital Bed Days, the bottom graph shows a comparison of FY2017 (blue) and FY2016 (red). She commented that for the month of January the average bed days were at 4.5 this is below our target of 5.86. (copy attached)

b. **ACCESS REPORTS**

Mrs. Krusec presented the Access Reports. Mrs. Krusec explained that all agencies are now reporting their required information through January. (copies attached)

c. **COMMUNITY INNOVATIONS PROJECT (JAIL GRANT) 2ND QUARTER**

Mrs. Krusec presented the FY2017 - Second Quarter report for the Community Innovations project which is better known as the Jail Services grant. She explained that the intent of the funding project is to increase the amount and type of services offered to the inmates at the Belmont County Jail. She wanted to point out that one of the major goals they wanted to achieve with this project was to lessen the referrals/admissions to Appalachian Behavioral Health and this too has been accomplished. She reported that out of 55 jail inmates served only 2 were admitted to ABH. The attached report shows system performance for the second quarter of FY2017 for the two-year funding period. (copy attached)

DIRECTOR'S REPORT

- a. **WRITTEN REPORT** - Ms. Devney asked if there were any questions from the written Director's Report. There were no questions or comments.
- b. **STATE FY2018-2019 BUDGET** - Ms. Devney referred to the power point in the Board Packet providing more details although it is still early in the budget process.

On January 30th Governor Kasich introduced his recommended SFY 2018-2019 budget. While the proposed budget includes a cut in the state income tax, there are many other areas where there will be increased taxes or fees to support state administration.

Generally, the budget is flat funded for FY 2018 and a small increase in FY 2019. General revenue funding for FY 2018 is \$400.6 million (or a .9% decrease from FY 2017). Funding for FY 2018 is 410.2 million (or a 2.4% increase from FY 2018). When the all funds approach is used, funding for FY 2018 is 690.8 million (or a .7% increase from FY 2017). Funding for FY 2019 is \$694.5 million (or a .5% increase from FY 2018).

- c. **MEDICAID BEHAVIORAL HEALTH REDESIGN** - Ms. Devney reported that both OhioMHAS and the Ohio Department of Medicaid state that the redesign of the behavioral health Medicaid program is going forward within the stated timelines (even though some dates have been previously pushed back). That means that providers will begin using new service codes and new rates beginning July 1, 2017 and behavioral health services will be integrated with physical health services under managed care plans on January 1, 2018.

This will also significantly impact MHR Board operations since our organization has mirrored Medicaid services and rates when reimbursing for services provided to non-Medicaid individuals. Staff is trying to determine the financial impact of mirroring the Medicaid rates on our resources. Heartland East staff are working with all Heartland East members to make sure the claims adjudications system replacing MACSIS is functional to bill on July 1st. Board staff are also working to revise the required budget forms that informs the FY 2018 contracting process. For more information, there is a power point attachment appended to this report.

- d. **TRAUMA INFORMED CARE** - Ms. Devney reported that also enclosed in the Board Packet is a pamphlet regarding Trauma Informed Care Training: The Harrison County Family and Children First Council Share Plan calls for infusing trauma informed care information across all service delivery systems that service youth in Harrison County. To assist them in meeting their plan, Mrs. Krusec is providing a professional development training that increases knowledge about trauma and its effects on the residents of Harrison County on March 1st at the Harrison Hills School District Office in Cadiz from 9:00 a.m. to 12:30 p.m. This evidence based practice also assists the MHR Board in its strategy to help the behavioral health care system become more trauma informed in its service delivery. Prevention: Jerry Williams died by suicide after waging a courageous battle with depression, two days' shy of his 75th birthday. This walk is established to remember all of those lost to suicide.

- e. **JERRY'S WALK - Illuminating Suicide Awareness & Prevention** - Mrs. Krusec reported that the post-card attached to the Board Packet is for Jerry's Walk—Illuminating Suicide Awareness & Prevention. Jerry Williams died by suicide after waging a courageous battle with depression, two days' shy of his 75th birthday. This walk is established to remember all of those lost to suicide.

This public health matter remains in the shadow with stigma surrounding suicide as evidenced by beliefs that taking one's own life is a personal weakness, an act of cowardice, or selfishness.

The 1.0-mile paved walk, organized to raise Belmont County community's awareness of suicide, is scheduled for April 30th at the St. Clairsville Memorial Park. Funds raised from this event go to suicide prevention programs for local schools and training programs for local counselors. <https://www.jerryswalk.org/>

Mrs. Krusec is also working with community members to form a Belmont County Suicide Prevention Coalition. A meeting is scheduled for March 17, 2017 and is being held at 321 3rd Street, Belmont, OH 43718.

- f. **CRISIS TEXT LINE** - Mrs. Krusec also commented that the MHR Board staff are putting final touches on a plan to support roll out of the crisis text line in the three-county area. The crisis text line makes it easier for individuals who are experiencing a stressful situation to find immediate help, 24/7. Any Ohio resident who needs help coping with a crisis can now text the keyword "4hope" to 741741 to connect with a crisis counselor. Trained crisis counselors are on stand-by to provide a personal response and information on a range of issues including; suicidal thoughts, bullying, depression, self-harm, and more. The specialist helps the user stay safe and healthy with effective, secure support and referrals. The Board plan will identify how crisis text line information will be disseminated throughout the community to make every resident aware that it is available.
- g. **EARLY CHILDHOOD MENTAL HEALTH CONSULTATION** - Mrs. Krusec reported that in a recent White House publication entitled, My Brother's Keeper, 2016 Progress Report, the investment by several states including Ohio was mentioned. ECHMC is based on the belief that strong social-emotional development is the foundation for learning and is robustly associated with academic achievement and wellness later in life. This Board, in partnership with six others in the northeast, received funding to provide consultation to early childhood centers. The Village Network is the contract provider.

OLD BUSINESS

There was none.

NEW BUSINESS

a. BOARD MEMBER RESIGNATION

Ms. Devney informed that Jessica Hoff has resigned from the Board for various reasons. Ms. Devney commented she was appointed by OhioMHAS and they would be notified of her resignation. IT WAS MOVED BY RICHARD SCHENK THAT THE BOARD REGRETFULLY ACCEPT THE

MENTAL HEALTH and RECOVERY BOARD			
OF BELMONT, HARRISON, and MONROE COUNTIES			
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RESIGNATION OF JESSICA HOFF AS A BOARD MEMBER APPOINTED BY THE OHIO DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES. MOTION WAS SECONDED BY MARSHA McCORT AND CARRIED UNANIMOUSLY. (copy attached)

Board Member Marsha McCort suggested that during the Spring and Summer months the Board consider holding a Board Meeting in Harrison and Monroe Counties. This would allow the neighboring counties to become more aware of our existence and give the community an opportunity to attend our meetings.

PUBLIC COMMENT

There was none.

As there was nothing further to come before the Board, IT WAS MOVED BY BONNIE THOMAS TO ADJOURN THE MEETING. MOTION WAS SECONDED BY JOHN SHAVER AND CARRIED UNANIMOUSLY.

Debbie Ruffner, Chairperson

Randy Proctor, Vice-Chairperson