BOARD MEETING MINUTES

Tuesday, November 17, 2020 - 6:00 p.m.

Roll Call Board Attendance			
John Carr	- present	MaryEllen Gust	- present
Jennifer Johnson	- present	Anita Kelly	- absent
Naoma Kolkedy	- present	James Leos	- present
Brenda Rinkes	- present	Richard Schenk	- present
Allie Starr	- present	Jacquetta Stephen	- present
Joe Vavra	- present	Debra Yeater	- present

Board Staff Present: Lisa Ward, Patty Allen, Wendy McKivitz, Judi Hanse

Others Present: Tim Crowley and Brad Breisch

The meeting was called to order via GoToMeeting by Board Chairperson MaryEllen Gust. She stated that a quorum was established, notice of the meeting was appropriately published.

The meeting agenda was reviewed by Board Members. **IT WAS MOVED BY RICHARD SCHENK TO APPROVE THE MEETING AGENDA. MOTION WAS SECONDED BY BRENDA RINKES AND CARRIED UNANIMOUSLY.** (copy attached)

Board Members received copies of the October 20, 2020, minutes in the mail or by e-mail. **IT WAS MOVED BY RICHARD SCHENK TO APPROVE THE OCTOBER 20, 2020 MEETING MINUTES. MOTION WAS SECONDED BY JACQUETTA STEPHEN AND CARRIED UNANIMOUSLY.** (copy attached)

FINANCE

a. **PRESENTATION OF BILLS**

Bills for the Board system for November were presented totaling $120,840.85. Ms. McKivitz reviewed the bills for November and noted any new or unusual charges this month. Ms. McKivitz commented there is no Then & Now Certificate for the month of November for invoices dated prior to purchase order dates. **IT WAS MOVED BY RICHARD SCHENK TO ACCEPT PAYMENT OF ALL NOVEMBER BILLS TOTALING $120,840.85. MOTION WAS SECONDED BY JOHN CARR AND CARRIED UNANIMOUSLY.** (copy attached)

b. **FINANCIAL REPORTS**

Ms. McKivitz presented the financial reports "FY21 Board Operations Budget vs Actual Expenditures" for FY2021 and the "Community Supports Budget vs. Actual Expenditures" for FY2021 expenses through September. The operating budget target is 33% and the expenses are under at 27.3%. The community supports expenditures budget target is 33% and the expenses are at 3.4%. (copy attached) Ms. McKivitz presented the FY2021 "Agency Expenditure Report" for Contract Agencies' Non-Medicaid Expenditures and Contracted Agencies and Out of Network Other Expenditures. (copy attached)

MANAGEMENT (QUALITY) REPORTS

a. **ACCESS REPORTS (OCTOBER)**
Ms. Allen presented the Access Report of October 2020. Ms. Allen informed the Board that the intake volume across all the agencies has decreased and we will be working with the providers to ensure that the consumers have access to services and are receiving them in a timely manner.

DIRECTOR'S REPORT

WRITTEN REPORT
Ms. Ward asked if there were any questions from the written Director's Report. There were no questions or comments. Ms. Ward explained that each month our website page is updated to recognize Mental Illness Awareness Week, Domestic Violence Awareness, National Depression Screening Day, and National Bullying Prevention Month for the month of October.

a. **NAMI** - Ms. Ward updated the great work that NAMI is doing amidst COVID obstacles. They are offering Teen Mental Health First Aid at Bellaire remotely and plan to offer Ending the Silence For Families and a CPR class virtually as well. With the increase in COVID cases at the agencies, most are doing their counseling and treatment services via telehealth.

NEW BUSINESS

a. **Appalachian Children Coalition**
Lisa Ward explained the mission and purpose of the Appalachian Children's Coalition. Ms. Ward explained the benefits of becoming a member and the value of being present to advocate at the table with our larger community partners on the needs of our youth. **IT WAS MOVED BY JOHN CARR TO APPROVE JOINING THE APPALACHIAN CHILDREN COALITION FOR THE PURPOSE OF RAISING AWARENESS AND ADVOCATING FOR THE NEEDS OF OUR CHILDREN AND FAMILIES BY COLLABORATING IN THE DEVELOPMENT OF SERVICES AND SUPPORTS THAT WILL IMPROVE THE BEHAVIORAL HEALTH OUTCOMES FOR OUR YOUTH. MOTION WAS SECONDED BY NAOMA KOLKEDY AND CARRIED UNANIMOUSLY.**

b. **Tri-County Help Center Housing Assistance Funds Contract Amendment**
Ms. Ward reviewed the Board's long-standing history of funding programs and recovery supports that promote housing stability for individuals and families with mental health and substance use disorders. Having a safe and secure place to live is an important part of recovery. Ms. Ward recommends funding include those receiving services from the Tri-County Help Center including those that are being discharged from the shelter. **IT WAS MOVED BY NAOMA KOLKEDY TO APPROVE A CONTRACT WITH TRI-COUNTY HELP CENTER FOR THE PURPOSE OF ASSISTING INDIVIDUALS AND FAMILIES WHO LIVE IN BELMONT, HARRISON AND MONROE COUNTIES AND HAVE A BEHAVIORAL HEALTH DISORDER INCLUDING THOSE BEING DISCHARGED FROM THE SHELTER, TO FIND OR MAINTAIN AFFORDABLE HOUSING TO LIVE AS INDEPENDENTLY AS POSSIBLE IN THE COMMUNITY. THIS CONTRACT SHALL BE UP TO THE AMOUNT OF $10,000.00. MOTION WAS SECONDED BY BRENDA RINKES AND CARRIED UNANIMOUSLY.**

c. **State Opioid Response Treatment Grant Application (SOR 2.0)**
Ms. Ward gave an overview of the purpose of the SOR 2.0 grant application. She reviewed the service recommendations that include the services of peer support, prevention and education, and the use of technology to expand access to recovery supports and services. **IT WAS MOVED BY BRENDA RINKES TO APPROVE THE SUBMISSION OF THE STATE OPIOID RESPONSE 2.0 GRANT APPLICATION FOR THE PURPOSE OF DEVELOPING SERVICES AND SUPPORTS FOR ADOLESCENTS AND ADULTS IN BELMONT, HARRISON AND MONROE COUNTIES DIAGNOSED WITH OPIOID USE DISORDER(OUD), AND/OR STIMULANT USE DISORDERS FROM OCTOBER 1, 2020 THROUGH SEPTEMBER 29, 2022. MOTION WAS SECONDED BY JACQUETTA STEPHEN AND CARRIED UNANIMOUSLY.**

d. **Update on Crossroad's Contract Amendment for Room and Board**
Ms. Ward informed the Board that Ms. Shannan Watson, Executive Director, emailed to thank the Board for the contract amendment to reimburse for expanded room and board costs at New Outlook, for FY 2021. However, Ms. Watson noted that Crossroads would be taking another approach to fund the room and board expenses but did not expand. The Board expressed their disappointment for the decline of the contract amendment for the funding.

e. **Crossroads Counseling Service Prevention Contract Amendment**
Ms. Ward discussed the results of the consultation services that were purchased by the Board to assist Crossroads in enhancing the current prevention plan for our three-county service district. Board staff met with Crossroads to review the updated and revised prevention plan for FY2021. As a result of the meeting, Ms. Watson stated that at this time Crossroads would be interested in universal and indicated strategies for youth, but not delivering the broader community and environmental prevention services. The universal and indicated prevention services would be delivered in the Harrison Hills Central School District, Lakeland Academy, and the three organizations listed in their proposal: Future Stories, Sargus Juvenile Detention Center, and C-CAP. **IT WAS MOVED BY RICHARD SCHENK TO APPROVE A CONTRACT AMENDMENT WITH CROSSROADS COUNSELING SERVICES FOR THE PURPOSE OF PROVIDING UNIVERSAL AND INDICATED PREVENTION STRATEGIES FOR YOUTH IN HARRISON AND BELMONT COUNTY AT THE LOCATIONS LISTED ABOVE. THE CONTRACT SHALL NOT EXCEED $57,538.00 EFFECTIVE DECEMBER 1, 2020 THROUGH JUNE 30, 2021. MOTION WAS SECONDED BY JOHN CARR AND CARRIED UNANIMOUSLY.**

OLD BUSINESS

a. **3.7 WITHDRAWAL MANAGEMENT PROGRAM**
Ms. Ward gave an update on the background regarding the 3.7 Withdrawal Management program. The architects have prepared initial drawings and architectural designs to bring the project online. Tim Crowley and Brad Breisch of Breisch & Crowley presented the plans and estimated costs for the renovation of the Barnesville property.

PUBLIC COMMENT
There was none.

As there was nothing further to come before the Board, **IT WAS MOVED BY RICHARD SCHENK TO ADJOURN THE MEETING. MOTION WAS SECONDED BY BRENDA RINKES AND CARRIED UNANIMOUSLY.**

MaryEllen Gust, Chairperson

Jacquetta Stephen, Vice-Chairperson